

UNSW Faculty of Law and Justice

Law Competitions Information: Special Consideration

This document applies to students representing the University of New South Wales in faculty supported law-related competitions, including mooting, witness examination, client interview, mediation and negotiation competitions.

Special consideration

There are two circumstances in which students representing the University of New South Wales in law-related competitions may request special consideration. First, where an item of assessment is due during a student's participation in the competition or shortly thereafter. Second, where representing UNSW will cause a student in a non-intensive course to miss in excess of 20% of classes – e.g. where a student has already missed three classes in a core course and would miss a further two were they were to represent UNSW in a mooting competition. Special consideration will be given for missed classes so that it does not affect class participation. However, missed classes due to the competition will still count towards the 80% attendance rule. If the student will miss more than 20% of classes, they must inform the Director of Competitions and the relevant course convenor to get approval first. Seeking approval to miss in excess of 20% of classes should be done before enrolling in that course. Please note that approval to miss more than 20% of classes due to participating in the competition is not guaranteed. Students must request special consideration through the formal system on myUNSW. A request for special consideration must be justified with appropriate explanation and documentation.

Before seeking special consideration, students must contact the Director of Competitions, [Joseph Nicholls](#), at least 14 days before the start of the competition. If the Director regards special consideration as justified, a letter in support will be provided for students to include in their request through myUNSW. In order for this decision to be made, the following information should be provided to the Director:

- Name of the competition
- Location of the competition
- Start and finish dates of the competition
- Name of the courses in which the student is enrolled
- Name of the convenor of those courses
- For absences:
 - Dates and times of any classes from which the student will be absent
 - If those classes are before / after the start / finish dates of the competition, an explanation as to why the student needs to be absent for that longer period, for example, travel time to an overseas location
- For assessment:
 - A copy of the assessment task

- The date that students were given the assessment task
- The due date of the assessment task
- If the assessment task relates to any content covered in class, the dates of the relevant classes
- An explanation of the nature of the special consideration sought
- An explanation as to why special consideration is sought

